2026 Industry Partnerships Program - application form

* indicates a required field

Privacy statement

The Department of State Growth disburses public funds and is therefore accountable for the distribution of those funds. As part of the accountability process, the Department may publicise the level of its financial assistance including the terms and conditions of that financial assistance.

Management of personal information is in accordance with the *Personal Information Protection Act 2004* (Tasmania) and the *Privacy Act 1988 (Commonwealth)*. Information provided to Skills Tasmania is subject to the provisions of the *Right to Information Act 2009 (Tasmania)* and may – where appropriate – be disclosed in accordance with this Act.

Essential information

Grant Program Guidelines

Applicants must read the Grant Program Guidelines prior to completing this application.

Eligibility requirements

Applicants must ensure that all eligibility requirements are met prior to submitting the application. Where the eligibility criteria are not met, the application will be deemed ineligible and will not be assessed or considered for grant funding.

Misleading statements

All applicants must provide accurate information. Any information that is found to be false or misleading may result in action being taken and any grant funds already paid will be required to be repaid to the Department of State Growth.

Information disclosure and protection

Information provided to the Department of State Growth may be subject to disclosure in accordance with the *Right to Information Act 2009*.

The Tasmanian Government may use and disclose the information provided by applicants for the purposes of discharging its respective functions under the Program Guidelines and otherwise for the purposes of the program and related uses.

Need more information?

If you have any questions regarding the Grant Program Guidelines, please contact the Grant Program Manager on 03 6166 3403.

Application templates

Assessment Criterion 1

There is no template provided for the Project Proposal required under Assessment Criterion 1.

Please refer to the Grant Program Guidelines for advice about what to include in your Project Proposal.

Assessment Criterion 2 and 3

You will be asked to upload a Project Plan (Assessment Criterion 2) and Budget (Assessment Criterion 3) using mandatory templates.

The two **mandatory templates** are provided below:

- Project Plan Template (WORD)
- Budget Template (EXCEL)

Contact the Grant Program Manager for assistance if you have questions about the templates.

Please select the grant stream you wish to apply for

Which stream are you applying for? *
☐ Stream 1 - Small ($500 to $50,000)
☐ Stream 1 - Large ($50,000 to $250,000)
☐ Stream 2 - Small ($500 to $50,000)

Applicant details

* indicates a required field

Eligible lead applicant type

Lead applicants must be an eligible entity in accordance with section *3.1 - Eligible lead applicants* in the Grant Program Guidelines.

Please note for Stream 2, only Skills Tasmania eligible Registered Training Organisations are an eligible lead applicant.

Applicant organisation name *
Organisation Name

Applicant type: *

Does this application involve an industry partner/s? *
○ Yes ○ No

RTO code *

Lead applicant contact details

Applicant contact *

First Name

Last Name

Position *

Phone number *

Must be an Australian phone number.

Email *

Must be an email address.

Applicant address *

Address

Must be a street address.

Applicant ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

ABN

Entity Name

ABN Status

Entity Type

Goods & Services Tax (GST)

DGR Endorsed

ATO Charity Type

ACNC Registration

Tax Concessions

Main Business Location

Must be an ABN.

Lead applicant financial viability declaration

Lead applicants must be financially viable at the time of applying and for the duration of any grant made under the Industry Partnerships Program.

I declare that the applicant organisation is financially viable *

○ Yes ○ No

Upload recent financial statements to demonstrate financial viability *

Attach a file:

Lead applicant insurance details

Lead applicants must have a current contract of public liability insurance for at least $20 million for each individual claim or series of claims arising out of a single occurrence.

Upload evidence of a current contract of public liability insurance* *
Attach a file:

Applicant is ineligible

Please review your application.

The lead applicant type you have selected is ineligible.

Applicant is ineligible

Please review your application.

An industry partner is required to be eligible.

Eligible Project Partners

* indicates a required field

Eligible project partner/s

Please enter details for all project partners. Use the 'Add more' option to enter more than one partnership arrangement.

Partner organisation name *
Organisation Name

Partner IPP partner type *
Refer to section 3.2 of the Guidelines

Partner RTO code (if applicable)

Partner contact person *
First Name
Last Name

Phone number *
Must be an Australian phone number.

Email *

Must be an email address.

Project details

* indicates a required field

Project details

What is the name of the project? *

Provide a short description of the project *

Must be no more than 100 words.
Provide a short description of your project - what are you out to do?

Start Date

Must be a date.
If your start date is less than 6 weeks away, please contact the Grant Program Manager

End Date

Must be a date.
Please refer to the guidelines to ensure your project is eligible.

How much funding are you seeking? *

$

Must be a dollar amount and between 500 and 250000.
What is the total financial support you are requesting in this application?

Stream 1

Planned activity *

☐ Purchase, development or lease of specialised machinery, equipment, or technology necessary for delivery of current nationally recognised training
☐ Costs associated with establishing shared access to privately-owned equipment (including legal costs, lease or rental costs, insurance)
☐ Establishing or upgrading training facilities
☐ Developing or upgrading teaching materials, tools or resources, including by using new technology
☐ Contextualisation of training and assessment materials for delivery of nationally recognised training products

☐ Payment of wages or salaries where it is an essential component of using or accessing the equipment or resource, where contracting expertise is considered an essential component of the project

Stream 2

Planned activity
☐ Trialling new strategies or initiatives to grow and support a sustainable VET workforce and/or reduce barriers to entry
☐ Developing stronger pathways or innovative approaches to becoming trainers and assessors, including promoting or raising awareness of VET workforce careers
☐ Supporting industry people with VET teaching qualifications to enter or return to the VET workforce
☐ Short placements or structured tours with employers so VET trainers can update their industry currency by observing contemporary practices, new technologies, and emerging work methods.
☐ Supporting new VET teachers to deliver training (e.g. supporting VET teachers to develop their language, literacy and numeracy teaching skills, or mathematics and ICT skills relevant to their VET teaching)
☐ Projects or programs that provide VET trainers with exposure to contemporary industry and employer experiences to support them maintain industry currency
☐ Professional development relevant to the specific industry area and current industry practices
☐ Other activities by negotiation with Skills Tasmania.

Industry sectors

What sector(s) will benefit from the project? *

☐ Accommodation and Food Services
☐ Aquaculture
☐ Aged Services
☐ Civil Construction
☐ Cleaning
☐ Construction
☐ Correctional and Detention Services
☐ Creative Industries
☐ Dairy
☐ Defence Manufacturing
☐ Disability Services
☐ Early Childhood Education and Care
☐ Electricity, Gas, Water and Waste Services
☐ Emergency Services
☐ Engineering
☐ Finance and Insurance
☐ Fishing
☐ Food Manufacturing
☐ Forestry
☐ Fruit Growing
☐ Grape Growing
☐ Hairdressing and Beauty
☐ Hospitals
☐ Information Technology
☐ Local Government
☐ Medical and Other Health Care Services
☐ Mining
☐ Other Agriculture
☐ Other Community Services
☐ Other Manufacturing
☐ Real Estate
☐ Retail
☐ Security
☐ Telecommunications
☐ Transport and Logistics
☐ Travel Attractions and Guiding Services
☐ Vocational Education and Training
☐ Winemaking, Distilling, Brewing
☐ Wool Industry
☐ Other:

Assessment criteria

* indicates a required field

Criterion 1 - Project Proposal (50%)

Upload the mandatory Project Proposal here: *
Attach a file:

Upload the mandatory partnership documentation here:
Attach a file:

It is a requirement that any application for Stream 1 includes a partnership agreement.

Upload additional supporting evidence here:
Attach a file:

Criterion 2 - Capability and Capacity to Deliver (30%)

Upload the mandatory Project Plan here: *
Attach a file:

Upload additional supporting evidence here:
Attach a file:

Criterion 3 - Budget and Value for Money (20%)

Upload the mandatory Budget Template here: *
Attach a file:

Upload quotes, cost estimates, evidence of planned partner contributions here: *
Attach a file:

Upload additional supporting evidence here:
Attach a file:

Declaration

* indicates a required field

Right to information

Information you provide to the Department of State Growth and details of assistance may be subject to requests for public disclosure under the *Right to Information Act 2009* (Tasmania).

Declaration

Applicants must have read the Grant Program Guidelines and the application before completing this declaration.

The term 'Application' means this on-line form and all attached documents.

For and on behalf of the applicant detailed in this application, I, the undersigned, acknowledge and warrant (as the case may be) that:

1. I have authority to provide the information contained in this application and to execute (by completion of details below) this application for and on behalf of the applicant.
2. the department can rely upon the information and representations contained in this application (including these acknowledgements).
3. I have read, understood and I am able to comply with all criteria, terms and conditions contained in the guidelines and application form.
4. I have read and understood the eligibility requirements and assessment criteria for this program and declare to the best of my information, knowledge and belief, the applicant is eligible under those criteria and the information provided is true and correct.
5. the department may undertake all necessary credit checks, organisational searches and any other checks and enquiries on the applicant as the department determines and is hereby authorised to do so.
6. the application is made at the applicant's own cost and risk, the selection of the applicant for program funds is at the absolute discretion of the department and this application remains the property of the department.
7. the applicant will be responsible for notifying the department in writing of any changes relating to information provided in this application. Until receipt of such notification, the department shall process the application in accordance with the information provided.
8. grant payments will be made via Electronic Funds Transfer (EFT) to a nominated bank account and the department is hereby authorised to make such payments.

9. the department is under no obligation to verify the authority of the undersigned on the bank account details.
10. the department will not be held responsible for delays of payment, or errors due to factors outside their reasonable control. The department reserves the right to terminate or suspend an EFT and to pay by cheque or any other manner which the department may determine.
11. the applicant agrees to indemnify the Crown in Right of Tasmania, against all present and future legal liability, claims or proceedings for financial loss arising from, or attributable to the provision and use of the information contained in this application and/or receipt and use of grants.
12. if a grant is awarded, the applicant must enter into a legal agreement with the department in order to receive the grant. This agreement will be on such terms and conditions as the department determines and, together with this application form and any applicable program guidelines, will form the whole agreement.
13. I am providing personal information to the Department of State Growth, which will manage that information in accordance with the *Personal Information Protection Act 2004*. The personal information collected here will be used by the department for the purpose of the grant approvals process and administering grants. Failure to provide this information may result in my grant application being unsuccessful or records not being properly maintained. The department may also use the information for related purposes, or disclose it to third parties in circumstances allowed for by law. I have the right to access my personal information by request to the department and may be charged a fee for this service.
14. information you provide to the Department of State Growth and details of assistance may be subject to requests for public disclosure under the *Right to Information Act 2009*.

I agree * ○ Yes

Authorised person completing this application *

First Name Last Name

Position *